

CITY OF DULUTH

INVITATION TO BID

PROJECT NAME/DESCRIPTION: Re-Bid Duluth City Hall Roof Replacement

PROJECT NUMBER: OT – 0802B

BID NUMBER 09-0245

Sealed bids will be received by the City Purchasing Agent in and for the Corporation of the City of Duluth, Minnesota at our office Suite 100 City Hall, Duluth, Minnesota 55802, (218) 730-5340 at 2:00 (p.m.), local time on Thursday, April 30, 2009, for the Roof Replacement at Duluth City Hall located at 411 West First Street, Duluth, Minnesota. Immediately thereafter, bids will be taken to 106A City Hall where they will be publicly opened and read aloud.

In general, this project consists of: removal and replacement of approximately 25,845 square feet of roofing. Roof work is divided into six (6) areas and at multiple levels.

Roof work consists of removal of existing roofing ballast, membrane and insulation down to concrete or metal deck. Reconstruction work includes roofing membrane, hot asphalt vapor barrier, rigid insulation, cover board, prefinished metal flashing and panels, carpentry, hollow metal doors and frames, hardware, sealant, paint, mechanical, electrical and other items necessary to complete the Project.

**A pre-bid meeting is scheduled at 10:00 a.m. on Tuesday, April 21, 2009; meet at the fourth floor elevator lobby of City Hall, 411 West First Street, Duluth, MN.**

Proposal forms, contract documents, plans and specifications as prepared by the firm of Krech Ojard and Associates, P.A., Engineers and Architects are on file at the following offices: City Purchasing Office; City Architect's Office; Duluth Builder's Exchange; F. W. Dodge Plan Room; Minneapolis Builder's Exchange; Reed Construction Data, St. Paul Builder's Exchange.

Copies of these plans and specifications may be obtained from Shel/Don Group, Inc. Office, 124 East Superior Street, Duluth Minnesota (218.727.2817). Copies of bidding documents may be obtained by bidders with a payment of One Hundred Dollars (\$100.00) for each set. Check to made payable to Shel/Don Group, Inc. **(This payment will be refunded, if plans are returned within 7 calendar days from the bid date in good condition).** Plans to be returned to City Architect, 1532 West Michigan Street, Duluth, MN 55802.

A certified check or bank draft payable to the order of the City of Duluth, negotiable U.S. Government Bonds (at par value), or a satisfactory bid bond executed by the bidder and acceptable surety, in an amount equal to five percent (5%) of the total bid, shall be submitted with each bid.

Attention is called to the fact that not less than the minimum salaries, wages and benefits as set forth in the contract documents must be paid on this project. The contractor must take affirmative action to ensure that the employees and applicants for employment are not discriminated against because of their race, color, creed, sex or national origin and must meet the affirmative action goals. Contractors are encouraged to subcontract with disadvantage business enterprises when possible.

The City of Duluth reserves the right to reject any or all bids or to waive any informalities in the bidding. Bids may be held by the City of Duluth for a period not to exceed thirty (30) days from the date of opening the bids for the purpose of reviewing the bids and investigating the qualifications of the bidders, prior to awarding the contract.

The City of Duluth is an Equal Opportunity Employer. Contractor shall comply with all applicable Equal Employment Opportunity laws and regulations.

CITY OF DULUTH

Dennis Sears  
Purchasing Agent